

**BOARD OF SCHOOL DIRECTORS
CORRY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
March 24, 2025**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, March 24, 2025, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:01 PM.

The Board met in Executive Session on Monday, March 24, 2024, to discuss personnel and contract matters.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Kathryn DiVittorio, Joseph A. Frisina, Doris P. Gernovich (via phone), Jason D. Halfast

Excused Directors: None

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Jennifer Cullers – Business Manager in Training, Kimberly Spence – Board Secretary, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Mike Munsee – Director of Buildings and Grounds, Melissa Nuhfer – CAIS Principal, Nick Krasa – CTC Supervisor, Amanda Ongley (The Nutrition Group), Melissa Kingen (The Nutrition Group)

Media: Makenna Moore

Guests: Ryann Munsee (SLP), Stephanie Bennett (Teacher), Erica Fisher, Parker Trask, Joseph Johnston, Ava Wetherbee, Jodi Halfast, Andrea Chelton

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA**

MOTION by Director Amy and seconded by Director Cook to approve the Agenda for March 24, 2025, with a correction to the start date for Jacquelyn Willis.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
MINUTES FROM
2/17/25**

MOTION by Director Halfast and seconded by Director DiVittorio to approve the Minutes from the Regular Board Meeting on February 17, 2025.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

PRESENTATIONS

Student representatives of the Prom Committee, Joseph Johnston and Ava Wetherbee, presented details on the upcoming Junior-Senior Prom to be held on Friday, May 9, 2025 at Peek'n Peak. This year's theme "Roaring 20s", will focus on elements of jazz with a black, white, red and gold theme. The tickets will be \$40 each and will cover the cost of a pasta bar dinner and photo booth. Students will begin to line up at CAPS at 4:15 PM, with a police escort leading out of town at 5:00 PM. The coronation will take place at 6:15 PM, with dinner at 7:00 PM and the event concluding at 11:00 PM.

Melissa Kingen, Director of The Nutrition Group shared some updates to the breakfast and lunch menus, as well as trying to keep up with student trends by offering Boba tea. They also purchased local beef to host a smash burger event. She reviewed some upcoming challenges, as well as some plans, with regards to changes in the requirements for sugar and sodium levels. She also shared the uncertainty of funding as federal and state budgets are being adjusted and finalized. Finally, she reiterated their commitment to being fiscally responsible and looking for ways to increase participation and education for our students.

**PUBLIC
COMMENT**

None

STAFF COMMENT

Mr. Daum shared that the pilot for the new elementary ELA text book series has ended. The selection committee has chosen Into Reading by Houghton Mifflin Harcourt to be implemented in the 2025/26 school year.

**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director DiVittorio and seconded by Director Cox to approve checks, wire transfers, and direct deposits from February 13 to March 17, 2025, totaling \$2,106,542.29, as presented on the attached payments summaries.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

MOTION by Director Amy and seconded by Director Allen to approve Board Check No. 50346 in the amount of \$54.89, payable to J.H. Auto Parts, Inc.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Gernovich

NAYS: None

ABSTAINED: Frisina, Halfast

**APPROVED
BUSINESS
MANAGER'S
REPORT**

MOTION by Director Cox and seconded by Director Frisina to approve the Business Manager's Report for February 2025.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED 2025/26
IU5 BUDGET**

MOTION by Director Cox and seconded by Director Amy to approve the 2025/26 Northwest Tri-County Intermediate Unit Budget in the total amount of \$72,204,283.00, and further approve the total member districts' contributions to the General Operating (Fund 010) and School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2025/26 fiscal year in the amount of \$1,012,663.02, with individual member district contributions as determined by PDE.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
SCIENCE LAB
RENOVATION BID**

MOTION by Director Amy and seconded by Director Cox to approve the bid recommendation from HRLC Architects, LLC for the science lab renovations at the Middle-High School for a total of \$576,000.00, to be paid from the Construction Fund.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
PURCHASE OF
CASEWORK**

MOTION by Director DiVittorio and seconded by Director Allen to approve the purchase of casework for the science lab at the Middle-High School through Co-operative Purchasing, approximate cost \$827,972.86, to be paid from the Construction Fund.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
SEEKING OF BIDS**

MOTION by Director Amy and seconded by Director Frisina to approve the request to advertise for bids for paving projects district-wide, to be paid from the Construction Fund.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
DISPOSAL OF
UNIFORMS**

MOTION by Director Cook and seconded by Director DiVittorio to approve the disposal of Marching Band Uniforms listed below:

60 silver capes	30 black bib bottoms
60 marching shakos	40 white plumes
60 orange and black tops	

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED BOARD
VACANCY**

MOTION by Director Cox and seconded by Director Halfast to accept a letter of resignation from Chadwick Allen from the Board of School Directors of the Corry Area School District, effective February 25, 2025, and to further declare a vacant seat on the Corry Area School District Board of School Directors.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**NOMINATIONS
FOR BOARD
VACANCY**

President Frisina opened nominations:
1. Richard Farver nominated by Kathryn DiVittorio
2. Andrea Chelton nominated by Amanda Cox
President Frisina closed nominations.

The first candidate to receive five affirmative votes will be the new appointee.

1. Richard Farver
YEAS: Allen, Amy, DiVittorio, Gernovich, Halfast, Frisina
NAYS: Cook, Cox

**APPOINTED NEW
BOARD MEMBER**

APPOINTED Richard Farver, by six affirmative votes, as a Member of the Corry Area School District Board of School Directors to fill the Board vacancy created by the resignation of Chadwick Allen.

**APPROVED 2025/26
SCHOOL
CALENDAR**

MOTION by Director Cox and seconded by Director Amy to approve the 2025/26 School Calendar.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED BOARD
POLICY UPDATES
AND REVISIONS**

MOTION by Director Cox and seconded by Director DiVittorio to approve updates and revisions to the following policies which were presented at the Committee of the Whole and reviewed at the Special Board Meeting on December 16, 2024:

Policy No.	Title
103.1	Nondiscrimination – Qualified Students with Disabilities
336	Personal Necessity Leave
339	Uncompensated Leave
824	Maintaining Professional Adult/Student Boundaries

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED ESS
NORTHEAST, LLC
AGREEMENT**

MOTION by Director Amy and seconded by Director Halfast to approve the Addendum to Extend the Agreement between ESS Northeast, LLC and Corry Area School District for the provision of substitute staff placement services, effective July 1, 2025 through June 30, 2027.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED DUAL
ENROLLMENT
AGREEMENT**

MOTION by Director DiVittorio and seconded by Director Cox to approve the dual enrollment agreement between Robert Morris University and Corry Area School District for the 2025/26 school year.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED FIELD
TRIPS**

MOTION by Director Halfast and seconded by Director Frisina to approve the following Field Trip Requests:

1. PMEA Regional Chorus (5 students) March 20-22, 2025
McDowell High School Erie, PA
Under the Supervision of: Kim Smrcka
2. High School Transition (8 students) April 1, 2025
Hiram G. Andrews Center Johnstown, PA
Under the Supervision of: Mark Chludzinski and Leah Walls
3. Newspaper/Global Media (46 students) April 4, 2025
St. Bonaventure University St. Bonaventure, NY
Under the Supervision of: Ryan McBriar and Michael Woods

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED 2025
SUMMER
PROGRAMS**

MOTION by Director Cook and seconded by Director Halfast to approve the following 2025 Summer Programs:

1. The Elementary Summer Program to be held Monday through Thursday from 8:00 AM to 1:00 PM, at CAPS, beginning June 9-26, 2025.
2. Special Education Extended School Year (ESY) to be held Monday through Thursday from 8:00 AM to 1:00 PM, at CAPS, beginning June 9-26, 2025.
3. Classroom Driver's Education to be held Monday through Friday from 8:30 AM – 10:30 AM, at MHS, beginning June 9-27, 2025.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED ACT 93
AGREEMENT**

MOTION by Director Amy and seconded by Director Cox to approve the Act 93 Administrative Compensation Plan effective July 1, 2025 through June 30, 2030.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**APPROVED
PERSONNEL
ITEMS**

MOTION by Director Halfast and seconded by Director DiVittorio to approve personnel items 1-13:

1. Katelyn Loop as having satisfactorily completed tenure (three years of service) with the Corry Area School District effective March 7, 2025.
2. The resignation of Jeffrey Church, School Police Officer, effective March 17, 2025.
3. The resignation of Jameson Sposato, Secondary Math Teacher, effective June 6, 2025.
4. The resignation of Beth Brady, Secondary English Teacher, effective June 9, 2025 for the purpose of retirement.
5. The resignation of Mandi Johnson, Competitive Spirit Coach, effective for the 2025/26 school year.
6. The appointment of Danielle Hall, LTS Grade II Instructional Support/ISS Paraprofessional, effective February 25, 2025 at a Step 1, hourly rate of \$15.87.
7. The appointment of Michael Cherry, School Police Officer, effective March 26, 2025, in accordance with the School Police Officer Agreement.
8. The appointment of Jacquelyn Willis, LTS Special Education Teacher, effective March 24, 2025 at a Bachelor's, Step 1 salary of \$49,100.00 pro-rated.
9. The appointment of Karen Goodwill, Grade II HS Secretary, effective July 1, 2025 at a Step 3, hourly rate of \$18.60.
10. The appointment of Lynette Willis, Grade III CTC Secretary, effective July 1, 2025 at a Step 6, hourly rate of \$22.51.
11. The appointment of Ashley Frisina, Grade III Office Secretary, effective July 1, 2025 at a Step 6, hourly rate of \$22.51.
12. The following list of Mentors for the 2024/25 school year:

Participant	Mentor
Alexa Yoder	Sarah Kirchhofer
Jacquelyn Willis	Jennifer Uplinger

13. The following list of Volunteers for the 2024/25 school year:

Track	Ashley VanEarden
Soccer (Middle School)	Gary Whiteley, II
Soccer (Middle School)	James Ditzler, Jr.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**REVIEWED BOARD
POLICY UPDATES
& REVISIONS**

Board Policy Updates and Revisions to Policy 234 Pregnant/Parenting/Married Students, presented at the Committee of the Whole on March 24, 2025, is under review and will appear on the agenda for consideration at the next Regular Board Meeting on April 28, 2025.

**OTHER MATTERS
BY BOARD
MEMBERS** None

**OTHER MATTERS
BY BUSINESS
MANAGER** Mrs. Clabbatz shared that the 2025/26 Cafeteria budget, along with the 2025/26 Proposed District budget, will appear on the agenda for consideration at the first meeting in May. The Final District budget will appear on the agenda at the first meeting in June.

**OTHER MATTERS
BY
SUPERINTENDENT** Mrs. Yetzer shared an update on a recent meeting she had with representatives from ESS. We are pleased with their ability to fill substitute personnel vacancies for both of our labor units (CAEA & CAESPA). We have an open line of communication with the Regional Manager and are working on a recruitment event for this summer.

ADJOURNMENT MOTION by Director Cox and seconded by Director Amy to adjourn the Regular Board Meeting at 8:05 PM.
YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None


Kimberly Spence, Board Secretary